



**ARUNACHAL PRADESH  
PUBLIC SERVICE COMMISSION  
ITANAGAR**

No. APPSC-12/37/2024

Dated Itanagar, the 25<sup>th</sup> September 2025

**ADVERTISEMENT NO. 4**

The Arunachal Pradesh Public Service Commission invites application for filling up of **25 (Twenty Five)** posts of Assistant Section Officer through Limited Departmental Competitive Examination (LDCE) from following candidates:

- (1) Upper Division Clerks of the District Ministerial Cadre who have completed 6 (six) years of regular service in the grade and possessing graduation in any discipline from a recognized university.
- (2) Senior Secretariat Assistants of the Arunachal Pradesh Secretariat Clerical Service Cadre who have completed 6 (six) years of regular service in the grade and possessing graduation in any discipline from a recognized university.

The post vacancy detail is tabulated below:

| Sl. No | Name of Post              | Grade of Post          | Pay Matrix                           | Number of Post    |            |            |
|--------|---------------------------|------------------------|--------------------------------------|-------------------|------------|------------|
|        |                           |                        |                                      | Reserved for APST | Unreserved | Total Post |
| 1      | Assistant Section Officer | Group-B (Non-Gazetted) | Level-6<br>(₹35,400/- to 1,12,400/-) | 20                | 05         | 25         |

**(A) ELIGIBILITY CRITERIA**

- (1) Bachelor Degree/ Graduation in any discipline from a recognized university.
- (2) Completed 6(six) years of regular service in the grade of Upper Division Clerk of the District Ministerial Cadre or Senior Secretariat Assistant of the Arunachal Pradesh Secretariat Clerical Service Cadre
- (3) Possessing at-least **five** 'Very Good' consecutive ACR/ APAR grading for the last 5 (five) years.

**(B) HOW TO APPLY**

- (1) Application Form is available for download in the APPSC website <https://appsc.gov.in>. The duly filled-in application form must be recommended by the Cadre Controlling Authority along with details of the ACR/ APAR grading of last five consecutive years.
- (2) Only applications nominated by the Cadre Controlling Authority with at-least **five** 'Very Good' consecutive ACR/ APAR grading of last 5 (five) years shall be considered.
- (3) The duly filled-in application forms nominated by the Cadre Controlling Authority must also enclose the documents listed herein at (E).
- (4) All such duly nominated applications must be submitted in the office of APPSC on or before **30<sup>th</sup> October 2025 (Thursday) by 3:00 pm.**

*P. Priglaney*

### (C) METHOD OF SELECTION

The eligible candidates will have to appear in written examination in subjects mentioned below followed by Viva-Voce to be conducted by the Arunachal Pradesh Public Service Commission.

| Sl No. | Subject/Paper   | Marks |
|--------|---|-------|
| 1      | General English (Objective)   | 100   |
| 2      | AP Secretariat Manual of Office Procedure Drafting (Objective)/ General Knowledge (Objective) | 80    |
| 3      | FR & SR/GFR/CCS(CCA) (Objective)  | 100   |
| 4      | ACR Grading   | 20    |
| 5      | Viva Voce   | 40    |
| 6      | Total   | 340   |

**Note:** In order to qualify for interview, candidates must score an aggregate of 33% of the total marks in the written examination comprising of three papers, subject to condition that the candidate scores at least 20% in each Subject/ Paper of the written examination.

### (D) APPLICATION FEE

Candidates are required to pay fee of ₹150/- (Rupees One Hundred Fifty) only for APST candidate and ₹ 200/- (Rupees Two Hundred) only for other candidate in form of IPO.


### (E) DOCUMENTS REQUIRED FOR SUBMISSION ALONG WITH THE APPLICATION

1. Latest/Recent color passport size photo. The photograph is to be in white background, front faced and without headgear and sunglasses.
2. Self-Attested photocopy of Degree certificates and Mark Sheets issued by the Assistant Registrar/Registrar/Controller of Examination/Vice-Chancellor of the concerned University to ascertain degree.
3. Self-Attested photocopy of Matriculation Certificate for proof of age issued by the Board.
4. Self-Attested Photocopy of APST certificate and copy of PRC/Aadhar Card in case of General candidates.
5. Self- Attested photocopy of appointment order to the post.
6. IPO of amount deposited as fee.

### (F) LAST DATE FOR SUBMISSION OF APPLICATION: 30<sup>th</sup> October 2025 (Thursday)

#### NOTE:


- (1) The decision of the Commission as to the eligibility or otherwise of candidate for admission to written examination/interview or selection will be final and no correspondence or personal enquiry will be entertained.
- (2) Date for Written Examination is scheduled on **28<sup>th</sup> November 2025 (Friday)**. Date of Interview of eligible candidates shall be intimated separately.
- (3) Eligible candidates will have to produce the above-mentioned (at Point E) Certificates/Documents and Mark Sheets in original at the time of interview, failing which he/she shall not be allowed to appear in the interview.
- (4) The Selection will be provisional and subject to verification of requisite documents/ qualifications by the indenting department.

  
( Priyadarshini P ) IAS  
Secretary, APPSC



Copy to:

1. The Secretary to the Hon'ble Governor of Arunachal Pradesh.
2. The Commissioner to the Hon'ble Chief Minister of Arunachal Pradesh.
3. The PS to Hon'ble Chairman, APPSC.
4. The Commissioner/Secretaries, GoAP.
5. The Secretary, Secretariat Administration, GoAP with reference to your letter No. ESTT-A/-12011/1/2022/1586; Dated: 23<sup>rd</sup> December 2024 and ESTT-A-12011/1/2022; Dated: 2<sup>nd</sup> June, 2025 along with a request to forward the nomination/ recommendation of the eligible candidates.
6. All Deputy Commissioners/Additional Deputy Commissioners, Arunachal Pradesh for information and request to forward the nomination/ recommendation of the eligible candidates.
7. IT Section to upload in the APPSC website.
8. Notice Board.
9. Office copy.

  
( Priyadarshini P ) IAS  
Secretary, APPSC