

# ARUNACHAL PRADESH PUBLIC SERVICE COMMISSION

## Subject:- Drafting and Précis Writing

Time: 3(Three) Hours

Full Marks:100

Note : (i) Read the instruction carefully and follow them.

(ii) Attempt all the questions.

(iii) All the figure in right hand side margin indicates marks.

**Q.1.** Write a précis of the following passage in about one-third of its length. Please do not give any title to it. Use your own language to write the précis. **(30)**

Though conditions change and the environment is being continuously transformed, the minds of men and women take time to adjust and adapt themselves to new trends and circumstances. The past lives in our blood. However irrational the belief, however preposterous the practice, we are reluctant to cast them aside through sheer force of habit. Men are conservative by nature, they become reformers through hard thinking, painful experience or the compulsion of necessity.

The revolt against traditional modes of thought took various forms in the East and the West. In India, most of the revolts, from Buddha to Swami Vivekanand to Gandhi, even if social in their motivation, have had a religious complexion. In the West, the attacks against beliefs and institutions were rationalistic and philosophic. Traditions have always been challenged, and yet many of them survived.

No easy bridge exists between tradition and our changing ways of life; their harmony has to be achieved through trial and error. We should have the wisdom to know which traditions are worth preserving-not merely for their utility but because of their moral value; we should have the prudence to retain and adapt to such traditions as well as the courage to discard those which hinder individual and social progress. This is more easily said than done. Not everyone will agree as to which traditions are worth retaining. Traditionalists have supported social inequities and economic injustice. Supposition, credulity and fanaticism can all be traced to irrational traditions. Every age has its orthodoxy in every right. Yet we must not forget that the voice of reason, the search for truth and the way of compassion have also come down to us through the ages.

Institutions are more likely to be stratified through the passage of time than the intellectual and creative activities of man. The minds of men can break through the chains of convention and custom while organizations tend to remain static and subsist on social organization. That is why even organized religion rests more on rules laid down than on practice. The priest, said Gandhi ji, even kills the Prophet. Yet, the fact, that man can rise superior to his environment is hopeful. In our own days, however, when, man is dwarfed by vast organizations-whether in politics or in industry, it is more essential that we remember that plans are for men, not men for plans. The final benefit is to be in the minds and hearts of individuals, not in soulless machines.

It is no exaggeration to say that the last half century has radically transformed our environment and brought more changes in our lives and our thinking than any corresponding period in history. These are the consequences of the discoveries of science and their application to technology. From electronics and computers to nuclear power and conquest of the moon, technology has revolutionized the world. Its pace and scope are breathtaking. The impact of this technology, predominantly Western, or Eastern

traditions has been profound. Electricity, is reaching our villages; the television carries the voice of a famous singer or even the exhortation of a politician to the masses. Diesel oil replaces coal; the bullock cart gives way to the truck; the tractors and fertilizers and pesticides are increasingly used by farmer; plastics compete with glass and wood. The introduction of power-operated machinery makes a worker grow out of the routine and habits; and what is more, it alters radically the whole range of his concepts and his attitude to work, time, domestic life, old customs and conventions. Status is replaced by contract, birth by merit, inertia by initiative and enterprise, s spirit of fatalism by self-determination.

**Q.2.** Write an essay on any one of the following topics

**(30)**

- a) India's defence preparedness
- b) Ethics in Politics
- c) E-commerce websites
- d) Wildlife conservation and protection

**Q.3.** You have received dossiers of selected candidates from Staff Selection Commission against vacancies of 4 lower division clerks. As a section officer of the establishment section, draft a note for the approval of your joint secretary suggesting verification of the original educational certificates from the concerned University/Board of the candidate, as several instances of fake educational degrees and certificates have been reported.

**Or**

**(20)**

The Ministry of HRD, started "Swachh Vidyalaya" initiative of providing separate toilets for girls and boys in schools all over the country. The target of building over 4.17 lakh toilets in 2.61 lakh schools has been made possible with the cooperation and support of all the stakeholders.

Draft a Press Communique form the Minister of HRD conveying his happiness to all states and UT governments and to the participating public sector undertakings and private corporates. Also mention acknowledgement to the contribution of all the officers of the Government of India, including observers, who were part of this initiative.

**Q.4.** Write a paragraph in about 200 words on any one of the following topics

**(10)**

- a) Time and tide wait for none
- b) Honesty is the best policy
- c) Hard work is the key to success

**Q.5.** Rewrite the following after correcting the errors, if any:

**(10)**

- a) He enjoyed during the holidays.
- b) Whoever works hard he will win.
- c) The man who knocked at the door was stranger.
- d) I asked my colleague when was he going to his home town.
- e) Besides clothes, the shopkeeper deals with cosmetics too.