

**A/S/O/R EXAM  
2019  
FUNDAMENTAL RULES,  
CONDUCT RULES AND CCA RULES**

Time : 3 hours ]

[ Full Marks : 100

- Notes :**
- (i) Answer the questions as directed.
  - (ii) The figures in the right-hand margin indicate full marks for the questions.
  - (iii) Write the answers in complete sentences.
  - (iv) Attempt *any five* of the following :

1. (a) What are the principal standards of financial propriety? 10  
(b) State the procedure prescribed for dealing with cases of losses of Government money or property caused by defalcations, accidents, thefts or otherwise. 10
2. (a) What are the instructions to be followed in disposal of surplus and unserviceable stores? 10  
(b) Write a short note on "Vote on Account". 10
3. (a) What are the powers of the President under the CCS (CCA) Rules, 1965? 10  
(b) What are the various stages in major and minor penalty proceedings? 10
4. (a) Enumerate the general conditions governing the grant of Leave under CCS (Leave) Rules, 1972. 10  
(b) How is leave applied for? How is the title to leave verified before it is sanctioned? 10
5. (a) How are pay and allowances regulated during joining time? 10  
(b) Describe the following :  
  - (i) Honorarium
  - (ii) Tenure post
  - (iii) Subsistence allowance
  - (iv) Extraordinary pension 10

6. (a) What is study leave? What are the conditions governing its grant? 10
- (b) Bring out clearly the distinction between 'Extraordinary Leave' and 'Leave Not Due'. 10
7. (a) What is a Service Book? State briefly the rules and procedure for maintenance of Service Books. 10
- (b) Explain in your own words what is meant by the term 'Lien'? In what circumstances does a Government servant retain a lien on a post? 10