

**COMBINED COMPETITIVE EXAMINATION (MAIN)**

**PUBLIC ADMINISTRATION**

Paper—I

Time : 3 hours

Full Marks : 200

**Note :** (1) The figures in the right-hand margin indicate full marks for the questions.

(2) Attempt **five** questions in all.

(3) Question No. 1 is compulsory.

1. Answer any *ten* from the following :

4×10=40

- (a) Define public administration and discuss its significance.
- (b) What is the meaning of scientific management?
- (c) Discuss the concept of hierarchy.
- (d) Define leadership.
- (e) What are the main functions of auxiliary agency?
- (f) Define bureaucracy.
- (g) What is the meaning of audit?
- (h) Define morale.
- (i) What is the meaning of work measurement?
- (j) Define administrative law.
- (k) What is prismatic model?
- (l) Define public policy.

2. Answer any *eight* from the following :

5×8=40

- (a) Discuss the scope of public administration.
- (b) Define new public administration.
- (c) What is the meaning of organizational effectiveness?
- (d) Discuss the meaning of unity of command.
- (e) Define decision making.
- (f) Discuss the importance of communication in an organization.
- (g) Discuss the role of chief executive.
- (h) Define neutrality.
- (i) Discuss the meaning of delegated legislation.
- (j) What do you mean by performance appraisal?

3. Answer any *five* from the following :

8×5=40

- (a) Discuss the role of public administration in developing societies.
- (b) Discuss the human relations theory.
- (c) Analyze the role of staff agencies.
- (d) Discuss the methods of promotion.
- (e) Discuss the functions of administrative tribunals.
- (f) Define corporation and discuss its significance.
- (g) Discuss the retirement benefits of public officials.

4. Answer any *four* from the following :

10×4=40

- (a) Discuss ecology of administration.
- (b) Write a note on delegation.
- (c) Discuss the bureaucratic theory of organisation.
- (d) Differentiate between generalists and specialists.
- (e) Discuss the legislative control over administration.

5. Answer any *two* from the following :

20×2=40

- (a) Discuss the evolution of the discipline of public administration.
- (b) Write a note on the relationship between Headquarters and Field.
- (c) Discuss judicial control over administration.

6. Answer any *four* from the following :

10×4=40

- (a) Discuss the systems approach to organisation.
- (b) "Coordination is the basis of administrative success." Discuss.
- (c) Discuss Maslow's theory of motivation.
- (d) Write a note on administrative accountability.
- (e) Discuss the nature of comparative public administration.

7. Answer any *two* from the following :

20×2=40

- (a) Define commission and discuss the role of Union Public Service Commission.
- (b) Write a note on service conditions of government employees.
- (c) Discuss the importance of administrative law.

8. Define financial administration and discuss the structure and functions of Ministry of Finance, Government of India. 40
9. Discuss the major contributions of Fred Riggs to the study of public administration. 40
10. Discuss the process of public policy formulation and implementation in India. 40

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