

**ARUNACHAL PRADESH  
PUBLIC SERVICE COMMISSION  
ITANAGAR**

No.PSC- PSC/RTI/17/2015(Pt)

Dated Itanagar, the 12<sup>th</sup> August, 2019

**ORDER**

**Sub:- Guidelines/Rules for furnishing information relating to recruitment examinations by the Commission.**

With a view to effect a judicious balance between disclosure of information to espouse transparency on the one hand and to maintain secrecy /confidentiality with a view that the process of recruitment examinations are not impeded unnecessarily by information seekers which is not of public interest. On the other hand, the following rules are adopted by the Commission to deal with RTI cases with immediate effect.

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| 1. <b><u>Answer scripts of written examination</u></b>                  | a) Copies of their own answer scripts will be provided to the applicants upon applying up to 180 days only from the declaration of final result of the recruitment examination. Beyond that, no information will be furnished.<br><br>b) Copies of answer scripts will be provided to the <b>third party</b> applicants upto 180 days only from the declaration of final result of the recruitment examination subject to <b>consent of the third party</b> . Beyond that, no information will be furnished. |
| 2. <b><u>Award sheet (question-wise marks)</u></b>                      | a) Award sheets of subjects of any recruitment examination will not be provided to anybody including the candidate himself.  |
| 3. <b><u>Marks statement (subject-wise marks + viva-voce marks)</u></b> | a) Without RTI:-<br>(i) As per Rule 46 (i) of APPSC Conduct of Examination Guidelines, 2017, candidates can get their marks by applying to Secretary, APPSC upto 6 months by paying Rs.25/- only in the form of IPO without filing RTI.<br><br>b) Through RTI:-<br>(i) <b><u>Results of qualified candidates</u></b> are already uploaded on website, i.e. written marks and viva  |



marks. So, this is not required to be furnished under RTI.

(ii) **Subject-wise marks** of the candidates will be furnished to candidates himself/herself under RTI after 6 months of recruitment examination and upto one year only. Beyond that no information will be furnished on this. (May see 3(a)(i) also for furnishing of documents upto 6 months).

(iii) **Subject-wise marks of third-party** will be furnished during the period mentioned at (ii) above subject to **consent of the third party**.

(iv) The total marks of the **viva-voce** appeared candidates (written examination+viva voce) are already displayed on the Commission's website, roll number-wise after 15 days of result declaration for one month (30 days) on homepage of website as well, thereafter will be moved to Result Section of website. So furnishing through RTI is not required.

(v) Subject wise marks of the concerned applicants who have **not qualified for viva-voce** test will be provided to the applicants upon applying after the declaration of final result of the recruitment examination up to one year. After one year, no such information will be furnished.

(vi) Subject wise marks will be provided to the **third party** applicants with consent of the third party upto one year only, from the date of declaration of final result of the recruitment examination. Applications for marks of third party will not be entertained after one year of the declaration of final result.

***{Note: Answer-scripts are individual intellectual property as well as raw material which needs proper consent from the concerned party to avoid litigation before furnishing to third party. }***

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4. **Merit List**

a) The merit list of qualified candidates with marks is displayed on the website for 30 days after declaration of result, after which it is moved to Result Section of website. So, it is not required to



	be furnished under RTI.
	<p>b) The list of non-qualified viva-voce appeared candidates <b>roll-number-wise</b>, indicating written marks, viva-voce marks and total marks will be displayed on the website after 15 days of result declaration for the next 30 days and thereafter moved to Result Section of website. So, it is not required to be furnished under RTI.</p> <p>c) No marks will be displayed for candidates not qualified in written examination.</p>
5. <b><u>Cut-off Marks (marks of last written qualified candidate)</u></b>	<p>(i) The lowest mark of the candidate in written examination who qualify for viva-voce will be provided to the candidate (usually mentioned by the applicant as cut-off mark) upto 180 days only after declaration of result, thereafter no information will be furnished.</p> <p>(ii) Lowest qualifying marks (usually referred to by applicant as cut-off marks) as well as written examination and written + viva-voce marks are already displayed in the result which is put up on the website after result declaration. So, no information is required to be furnished under RTI.</p>
6. <b><u>Information about question paper setter, evaluator, etc.</u></b>	These information cannot be given out to information seekers in any manner or at any time .
7. <b><u>OMR sheet</u></b>	<p>a) Copy of applicant's own OMR sheet will be provided upto 180 days after the declaration of final result of the recruitment examination, thereafter no information will be furnished.</p> <p>b) Copy of OMR sheet to third parties will be provided upto 180 days from the declaration of final result of the recruitment examination subject to consent of the third party. Thereafter, no information will be furnished.</p>
8. <b><u>Old question papers</u></b>	<p>a) Old question papers may be uploaded on website.</p> <p>b) Old question papers may also be provided to</p>



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applicant on payment of Rs.25/- in the form of IPO as per Rule 47 (iv) of APPSC Conduct of Examinations. Guidelines, 2017

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9. **Interview/Viva-voce Test** The marks secured by viva-voce appeared candidates will be displayed on the website after declaration of result as stated in Para 3 above.

However, the Award Sheets and Compiled Marksheets shall not be provided to any applicant at any time.

10. **Information relating to candidates not qualified in Written Examination** No documents of candidates who have not qualified in written examination will be furnished to third party.

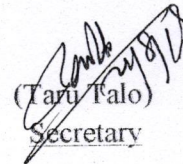
11. **Complaints/Grievance** (a) A candidate may file grievances/complaints relating to any discrepancies in question paper within two weeks after the last date of examination. Thereafter, no representation shall be entertained.
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Sd/-  
(Taru Talo)  
Secretary

No.PSC- PSC/RTI/17/2015(Pt)  
Copy to:-

Dated Itanagar, the 21<sup>st</sup> August, 2019

1. All concerned.
2. File copy.

  
(Taru Talo)  
Secretary

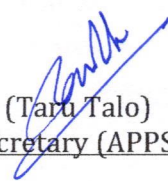
**COMMISSION'S POLICY AS REGARDS TO MATTERS UNDER  
RIGHT TO INFORMATION ACT, 2005**

1. The Commission will publish in its website the following informations as voluntary disclosure. No reply/information will be provided on such matters.
  - a. Merit list of qualified candidates with break-up of marks in written and viva-voce will be published in Commission's website for 30 days after declaration of result and thereafter, will be moved to Result Section of the website. So, information seeker can obtain the same from website itself and need not be furnished separately.
  - b. Marks of viva-appeared candidates with break-up of written and viva-voce will be displayed in website roll number wise after 15 days of declaration of result for 30 days, thereafter, it will be moved to Result Section of the website. So, information seeker can obtain the same from website itself and need not be furnished separately.
2. The following information shall remain exempted and shall not be shared:-
  - a. Names and other information of paper setters, moderators, examiners/evaluators, scrutinizers of different recruitment examinations conducted by the Commission.
  - b. Names and other information of Advisors/Experts/Board Members And Govt. Representatives invited by the Commission to assist the Commission in the Interview Boards/Personality Tests.
  - c. Information about press where printing of question papers, test booklets, answer scripts, OMR sheets and other sensitive documents take place and their storage and movement to and from examination venues.
  - d. Information regarding marks secured by the applicants/candidates pending completion of the examination process.
  - e. Information relating to marks or any other matter pertaining to candidates to third party.
  - f. Award sheet containing marks awarded by Board Member/Subject Expert in Interview.

*Amh*  
*23/8/11*



- g. Raw marks (including award sheet) awarded by evaluators/examiners in written examination.
- h. File notings of confidential nature.
- i. Proceedings relating to promotion, selection, disciplinary cases.
- j. Information which the Commission may consider sensitive and may lead to harm, disruption of tranquility and harmony among citizens in general and the candidates in particular through its misuse or abuse.
- k. Information of the applicant when he /she is a petitioner before a Court of Law.
- l. Any other information of similar nature in respect of UPSC or other State PSCs, barred by Supreme Court.

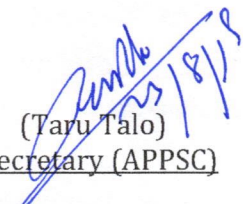
  
(Taru Talo)  
Secretary (APPSC)

Memo. No.PSC/RTI/17/2015

Dated Itangar, the 23<sup>rd</sup> August 2019

Copy to:-

- 1. All concerned.
- 2. Commission's website at RTI Section (only soft copy is to be uploaded, not the scanned copy).
- 3. File copy.

  
(Taru Talo)  
Secretary (APPSC)

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