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**LDCE/ASO/2025
PAPER—I**

200053

Question Booklet
Number

Series :

a

Time : 3 Hours

Maximum Marks : 180

ROLL NO.

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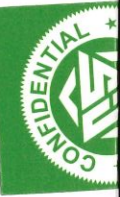
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LDCE/ASO/EXAM. 2025/129-**a**



Direction : Read the passage given below and answer the questions (Question No. 1–5) that follow :

In recent times, gold prices have been steadily rising, almost keeping pace with the stock market. Experts believe this increase is mainly due to global economic uncertainty, ongoing wars and political tensions and frequent ups and downs in financial markets. Over the years, gold has always held a special place in people's hearts, not only as a beautiful ornament but also as one of the most trusted and time-tested forms of investment. For many families in India, gold has cultural and emotional value; it is gifted during festivals and weddings and is often passed down through generations as a sign of wealth and prosperity. History shows that whenever the world faces a crisis, investors turn to gold for safety. During the global financial crisis of 2008, gold prices touched record highs as people lost confidence in banks and the stock market. A similar trend was seen during the early months of the Covid-19 pandemic when economies across the world came to a standstill. At that time, gold emerged as one of the few assets that provided security when most others lost their value. This pattern has made gold known as a "safe-haven asset", a form of investment people rely on during uncertain times.

Today, the world once again faces a period of political and economic instability. Rising oil prices, trade wars and conflicts in different parts of the world have made financial markets unpredictable. Even small changes in Government policies or leadership in major economies like the United States or China can influence global trade and investor sentiment. In such an

environment, gold acts as a stabilizer. When the value of paper currency falls or stock markets decline, the price of gold often rises, helping investors balance their overall losses.

Financial experts usually recommend that individuals keep a small portion of their total savings or investments in gold, around one-tenth of their portfolio. This helps reduce risk and protect wealth during times of crisis. Moreover, with the introduction of digital gold and gold exchange-traded funds (ETFs), people today can invest in gold without even buying physical jewellery. This has made gold investment more convenient, transparent and accessible to a new generation of investors. Gold, therefore, is much more than a precious metal. It represents safety, trust and long-term stability. While its price may fluctuate in the short term, its true value lies in the confidence it offers during uncertain times.

1. Why have gold prices been rising in recent times?

- [A] Because of stable economic growth
- [B] Due to economic uncertainty and global conflicts
- [C] Because of falling demand
- [D] Due to an oversupply of gold

2. What role did gold play during the global financial crisis of 2008?

- [A] It lost its value
- [B] It was replaced by digital currency
- [C] It became a safe investment when other assets failed
- [D] It was banned by Governments

3. Why is gold called a 'safe-haven asset'?

- [A] Because its price never changes
- [B] Because it provides safety during economic crises
- [C] Because it is used for making jewellery
- [D] Because it is easy to mine



4. How has technology changed the way people invest in gold today?

- [A] By making it possible to invest through digital platforms and ETFs
- [B] By reducing the price of physical gold
- [C] By banning traditional gold trading
- [D] By replacing gold with cryptocurrency

5. What is the overall message of the passage?

- [A] Gold is only valuable as jewellery
- [B] Investing in gold is risky and outdated
- [C] Gold provides stability and security during uncertain times
- [D] Stock markets are more reliable than gold

Direction : Read the passage given below and answer the questions (Question No. 6–10) that follow :

Migration refers to the movement of people from one place of residence to another, either within the boundaries of a country or across international borders. It may be temporary or permanent, voluntary

or forced and short-term or long-term in nature. In India, migration has been an age-old phenomenon and recent studies show that nearly three out of every ten Indians live in a place different from where they were born. The most common form of migration in India is internal migration, which involves people moving within the country, mainly for education, employment, or marriage. Most migrants move within their own States rather than across State boundaries. Young men generally migrate to towns and cities in search of better job opportunities, while women often migrate after marriage to join their husbands or families. Some families also relocate to urban areas in search of better healthcare, education and an improved quality of life.

Migration plays a significant role in the economic, social and demographic development of a country. Economically, migration supports cities with a continuous supply of labour and skilled workers. Migrants not only help in the growth of industries and the service sector but also act as consumers, contributing to urban economies. Many migrants send money back home in the form of remittances, which improves the financial condition of rural households. Moreover, migration reduces pressure on land in villages, allowing for higher agricultural productivity and greater opportunities for those who remain behind. Socially, migration creates diverse and vibrant communities. Exposure to different lifestyles, customs and traditions helps people become more open-minded and accepting of other cultures. Migrants also acquire new skills and experiences that enhance their personal growth and contribute to social progress. However,

migration is not without challenges. Rapid migration to cities often leads to overcrowding, shortage of housing, traffic congestion and pressure on essential services such as water supply, sanitation and healthcare. In rural areas, the migration of skilled workers can lead to a "brain drain", reducing the availability of talent and innovation in those regions.

Furthermore, migration has environmental impacts as well. Unplanned urbanisation leads to deforestation, pollution and the overuse of natural resources like water and energy. Migrants may also experience social isolation, cultural adjustment difficulties and even discrimination in their new surroundings. Thus, migration is a double-edged process. It strengthens economies, promotes diversity and supports development, yet it also brings challenges related to population pressure, social imbalance and environmental degradation. The key lies in managing migration effectively so that its benefits outweigh its drawbacks for both rural and urban societies.

6. What is the most common form of migration in India?

- [A] International migration
- [B] Internal migration
- [C] Temporary migration
- [D] Forced migration



7. Which of the following is a positive economic impact of migration?

- [A] Overcrowding in cities
- [B] Brain drain from rural areas
- [C] Growth in industrial and service sectors
- [D] Depletion of natural resources

8. What social benefit does migration bring to cities?

- [A] Reduces diversity
- [B] Promotes cultural exchange and openness
- [C] Increases social isolation
- [D] Weakens family structures

9. What environmental problem is linked with rapid migration to cities?

- [A] Soil enrichment
- [B] Deforestation and pollution
- [C] Better sanitation
- [D] Population decline

10. What is the overall message of the passage?

- [A] Migration only causes problems
- [B] Migration is harmful to the environment
- [C] Migration has both benefits and challenges that need balanced management
- [D] Migration is no longer relevant in modern societies

11. Choose the **correct** option :

By the next week, we shall _____ the presentation.

- [A] has completed
- [B] completing
- [C] completed
- [D] have completed

12. Fill in the blank :

Piyush _____ daily for a year now.

- [A] exercises
- [B] was exercising
- [C] has been exercising
- [D] have been exercising

13. Fill in the blank :

I _____ this novel since morning.

- [A] had been reading
- [B] has been reading
- [C] have had read
- [D] shall be reading

14. Fill in the blank :

According to the current market rate, two dozen _____ rupees one hundred.

- [A] costs
- [B] cost
- [C] costing
- [D] costed

15. Identify the tense used in the following sentence :

"When I reached the shop, all the copies had already been sold."

- [A] Past perfect tense
- [B] Past indefinite tense
- [C] Present perfect tense
- [D] Present indefinite tense

16. Fill in the blank :

The wise leader and reformer _____ assassinated.

- [A] are
- [B] has been
- [C] have been
- [D] have had been

17. Fill in the blank :

Riya or her brothers _____ to be blamed.

- [A] is
- [B] has
- [C] are
- [D] was



18. Choose the **correct** sentence.

- [A] When Ravi woke up, she has already eaten breakfast
- [B] When Ravi woke up, she had already eaten breakfast
- [C] When Ravi had woken up, she had already ate breakfast
- [D] When Ravi had woken up, she has already ate breakfast

19. Fill in the blank :

He _____ in England but he still does not have a command over the English language.

- [A] have been living
- [B] has been living
- [C] have lived
- [D] living

20. Fill in the blank :

Every employee in the office _____ a different language.

- [A] speak
- [B] speaks
- [C] speaking
- [D] spoken

21. Fill in the blank :

Ten kilometers _____ a long distance to walk.

- [A] is
- [B] are
- [C] was
- [D] be



22. Choose the **correct** sentence.

- [A] That security guard are always standing at the front of the library
- [B] That security guard is always standing at the front of the library
- [C] That security guard were always standing at the front of the library
- [D] That security guard be always standing at the front of the library

23. Choose the **correct** sentence.

- [A] Eight kilometers take 10 minutes on the highway
- [B] Eight kilometers takes 10 minutes on the highway
- [C] Eight kilometers taking 10 minutes on the highway
- [D] Eight kilometers taken 10 minutes on the highway

24. Choose the **correct** sentence.

- [A] One of my colleague is from Australia
- [B] One of my colleagues is from Australia
- [C] One of my colleagues are from Australia
- [D] One of my colleague are from Australia

25. Choose the **correct** sentence.

- [A] His hair are short and curly
- [B] His hair were short and curly
- [C] His hair is short and curly
- [D] His hairs are short and curly

26. Choose the **correct** sentence.

- [A] The cheese are from Italy
- [B] The cheese is from Italy
- [C] The cheeses is from Italy
- [D] The cheese be from Italy

27. Choose the **correct** sentence.

- [A] A lots of people in the department are from Japan
- [B] A lot of people in the department are from Japan
- [C] Lots of people in the department is from Japan
- [D] A lot of people in the department was from Japan

28. Fill in the blank with the most suitable pronoun :

My laptop needs to be fixed, but _____ is working.

- [A] mine
- [B] his
- [C] our
- [D] their

29. Fill in the blank with the most suitable pronoun :

It was Padma and not Nidhi who did the cleaning all by _____.

- [A] herself
- [B] ourselves
- [C] himself
- [D] themselves

30. Fill in the blank with the most suitable reflexive pronoun :

I introduced _____ to my new teacher.

- [A] ourselves
- [B] themselves
- [C] myself
- [D] yourselves

31. Fill in the blank with the most suitable relative pronoun :

The house _____ windows are open is spacious.

- [A] which
- [B] who
- [C] whose
- [D] where

32. Fill in the blank with the suitable form of subject/personal pronouns :

Roger Federer is Swiss, too. _____ isn't French.

- [A] He
- [B] She
- [C] It
- [D] They



33. Choose the best pronouns for the blanks given below :

_____ showed _____ some videos of my holiday in London.

- [A] We, me
- [B] I, them
- [C] I, us
- [D] You, they

34. Fill in the blank with most suitable verbs :

"_____ my shoes?" "Yes, I saw them on your chair."

- [A] Had you seen
- [B] Do you see
- [C] Have you seen
- [D] Would you see



35. Which kind of adverb is the word in capitals?

"The puppy was lost and the owners looked for her EVERYWHERE."

- [A] Adverb of time/frequency
- [B] Adverb of place
- [C] Adverb of degree
- [D] Adverb of manner

36. Fill in the blank with suitable adjective order :

She counted _____ buses going by her window.

- [A] three large blue
- [B] large three blue
- [C] three blue large
- [D] None of the above

37. Fill in the blank with a suitable preposition :

I talk to my sister _____ the phone every evening.

- [A] at
- [B] on
- [C] from
- [D] in

38. Fill in the blank with a suitable preposition :

Rohit says that he aims _____ winning at least a runner-up prize.

- [A] at
- [B] to
- [C] for
- [D] on

39. Fill in the blank with a suitable preposition :

We travelled to Mumbai _____ bus.

- [A] at
- [B] in
- [C] on
- [D] by

40. Choose the **correct** preposition :

The argument originated _____ a petty misunderstanding.

- [A] in
- [B] about
- [C] to
- [D] beside

41. Fill in the blank with an appropriate preposition :

My teacher never showed if he was disappointed _____ me.

- [A] at
- [B] about
- [C] with
- [D] from

42. Fill the **correct** participle form (Present Participle, Past Participle or Perfect Participle) :

_____ into a wealthy family, she got everything she hoped for.

- [A] Bearing
- [B] Born
- [C] Having born
- [D] Borning

43. Fill in the blank with the most suitable phrasal verb :

Michael had _____ a large sum of money for his retirement.

- [A] put up
- [B] put by
- [C] put in
- [D] put out

44. Change the following sentence into an indirect speech using the past perfect tense :

"I did not read your email," she told her friend.

- [A] She tell her friend that she had not read her email
- [B] She told her friend that she have not read her email
- [C] She told her friend that she had not read her email
- [D] She told her friend that she had not read email

45. Change the following sentence from direct speech to indirect speech :

Rohan : "Will you come to my wedding on Sunday?"

- [A] Rohan asked me if I would come to his wedding on Sunday
- [B] Rohan asked if I would come to his wedding on Sunday
- [C] Both [A] and [B]
- [D] Rohan asked if I would have come to his wedding on Sunday

46. Change the given sentence into indirect speech :

The teacher said to us, "The sun sets in the west."

- [A] The teacher told us that the sun sets in the west
- [B] The teacher said that the sun sets in the west
- [C] The teacher told me that the sun set in the west
- [D] The teacher said to them the sun sets in the west

47. Change this direct speech into reported speech :

"He teaches in a school."

- [A] He said that he taught in a school
- [B] He said that he had taught in a school
- [C] He said that he is taught in a school
- [D] He said he had taught in a school

48. Change the following sentence into indirect speech :

'Don't waste your resources,' she said.

She told the students _____.

- [A] not waste their resources
- [B] not to waste your resources
- [C] do not waste their resources
- [D] not to waste their resources

49. Select the **correctly** punctuated sentence :

Japan is a fascinating country; the rivers are clear, serene, and surrounded by lush greenery.

- [A] Japan is a beautiful country; the river's are clear, serene and surrounded by lush greenery.
- [B] Japan is a beautiful country; the rivers are clear, serene and surrounded by lush greenery.
- [C] Japan is a beautiful country : the rivers are clear, serene and surrounded by lush greenery.
- [D] Japan is a beautiful country, the rivers are clear, serene and surrounded by lush greenery.

50. My teachers always tell me tales.

The above sentence follows which sentence pattern?

- [A] Subject + Verb + Direct object + Indirect object
- [B] Subject + Verb + Indirect object
- [C] Subject + Verb + Indirect object + Direct object
- [D] Subject + Direct object + Verb

51. Identify the type of sentence :

Sydney is stunning and I would really like to live there.

- [A] Simple sentence
- [B] Compound sentence
- [C] Complex sentence
- [D] Compound complex sentence

52. Change the following simple sentence into complex sentence :

To my surprise, Priya got a high grade in the exam.

- [A] Priya got a high grade in the exam and I was surprised at it
- [B] As Priya got a high grade in the exam I was surprised at it
- [C] Priya got a high grade in the exam and I was surprise at it
- [D] To my surprise Priya have got a high grade in the exam

53. Choose the phrase that best defines

AT THE DROP OF A HAT

- [A] Willingness to do something instantly
- [B] Confused and lost
- [C] To support and sustain
- [D] None of the above

54. Choose the phrase that best defines

BRING THE HOUSE DOWN

- [A] Made the audience applaud enthusiastically
- [B] Made the audience leave
- [C] Made the audience cry
- [D] Made the audience request an encore

55. Choose the phrase that best defines

DONKEY'S YEARS

- [A] A short time
- [B] At the right time
- [C] To have a difficult time
- [D] A long time

56. Choose the phrase that best defines

A BOLT FROM THE BLUE

- [A] A delayed event
- [B] An inexplicable event
- [C] An unexpected event
- [D] An unpleasant event

57. Fill in the blank with suitable simple present tense :

Neither Ravi nor I _____ to rest tonight.
We plan to study all night.

- [A] intend
- [B] intends
- [C] intended
- [D] will intend



58. Fill in the blank with suitable present perfect continuous tense :

I _____ for this novel ever since I learned about it.

- [A] had been looking
- [B] has been looking
- [C] have been looking
- [D] will been looking

59. Fill in the blank with suitable simple past tense :

When Anita _____ her first pay, she bought gifts for her grandparents.

- [A] receive
- [B] received
- [C] has received
- [D] had received

60. Transform the sentence into simple past tense :

The coach tells the players to sit down.

- [A] The coach was telling the players to sit down
- [B] The coach told the players to sit down
- [C] The coach had been told the players to sit down
- [D] The coach is telling the players to sit down

61. Find the one-word substitute for the following :

A short walk for pleasure or exercise

- [A] Trot
- [B] Stroll
- [C] Dash
- [D] Promenade

62. Which field of study is specifically concerned with the sounds of human speech?

- [A] Stylistics
- [B] Semantics
- [C] Phonetics
- [D] Linguistics

63. Which word specifically means the theft or misappropriation of funds that one has been entrusted with?

- [A] Fraud
- [B] Spendthrift
- [C] Embezzlement
- [D] Cheapskate



64. What is the term for the art of producing beautiful or elegant handwriting?

- [A] Painter
- [B] Calligraphy
- [C] Paleography
- [D] Draftsman

65. Choose the word or phrase that will **correctly** complete the conversation :

If you don't understand the passage, don't hesitate ____.

- [A] ask a question
- [B] asking a question
- [C] to ask a question
- [D] to asking a question

66. Complete with the **correct** plural :

Researchers formulate ____ before they carry out research.

- [A] hypothesis
- [B] hypothesises
- [C] hypotheses
- [D] hypothesiss

67. What is the **correct** plural of the word 'phenomenon'?

- [A] Phenomenons
- [B] Phenomenones
- [C] Phenomena
- [D] Phenomenas

68. Which word is closest in meaning to 'commensurate'?

- [A] Measurable
- [B] Proportionate
- [C] Beginning
- [D] Appropriate

69. Find out the synonym for the underlined word :

Flight operations at Chhatrapati Shivaji Maharaj International Airport in Mumbai have been resumed after being temporarily suspended early Monday morning due to dense fog.

- [A] Heavy
- [B] Fade
- [C] Extent
- [D] Gravel

70. Find out the synonym for the underlined word :

Regulator BTRC invited public views on the contentious net neutrality issue to finalise a framework that would ensure internet service providers do not manipulate network speeds to give preference to any website or platform over the internet.

- [A] Amicable
- [B] Irrefutable
- [C] Pleasant
- [D] Quarrelsome

71. Find out the synonym for the underlined word :

Shares in Canadian energy companies have fallen after the Government forecasted a dramatic decline in crude oil prices.

- [A] Predict
- [B] Ignorance
- [C] Wisdom
- [D] Knowledge

72. Find out the synonym for the underlined word :

The Treasury Department has asked all the commercial banks and the National Bankers' Association to ensure that deposits of old and new notes are properly reflected in customers' accounts.

- [A] Neglect
- [B] Deviate
- [C] Replace
- [D] Assure



73. Find out the synonym for the underlined word :

French authorities have conducted raids in Paris and arrested 8 people, as the hunt for a suspect who killed 25 people in a concert hall intensifies.

- [A] Lessen
- [B] Abate
- [C] Reduce
- [D] Escalate

74. Read the following sentence and find out the synonym for the underlined word :

Home to a myriad of ethnicities, traditions and beliefs, Bangkok is one of the Southeast Asia's most vibrant cities.

- [A] Limited
- [B] Countless
- [C] Measurable
- [D] Bounded

75. Which of the following words is the antonym of 'servitude'?

- [A] Disservice
- [B] Dependence
- [C] Freedom
- [D] Termination

76. Which of the following words is the antonym of 'perilous'?

- [A] Controlled
- [B] Comparable
- [C] Safe
- [D] Honest

77. Which of the following words is the antonym of 'sterile'?

- [A] Petite
- [B] Uninhabited
- [C] Shared
- [D] Fertile

78. Which of the following words is the antonym of 'dwindle'?

- [A] Obscure
- [B] Weaken
- [C] Enhance
- [D] Somber

79. Read the following sentence and find out the antonym for the underlined word :

After announcing the Galaxy Note smartphone in South Korea, Samsung has finally launched the massive device in India.

- [A] Gigantic
- [B] Substantial
- [C] Little
- [D] Huge

80. Read the following sentence and find out the antonym for the underlined word :

Pearl Avenue gets its name from the way the road curves around Lotus Lake, resembling an elegant string of pearls when seen from above.

- [A] Dual
- [B] Equivalent
- [C] Differ
- [D] Feature

81. Read the following sentence and find out the antonym for the underlined word :

As the battle for market share took patriotic tones, the American ride-hailing startup Lyft hit out at its London-based rival Bolt for fanning the nationalism debate to hide its identity of being a multinational.

- [A] Disagreement
- [B] Challenge
- [C] Quiet
- [D] Clash



82. Read the following sentence and find out the antonym for the underlined word :

Lucas gathered the ball in the center, held off his defender and unleashed a low 20-yard shot past Manuel Neuer with 8 minutes of added time left to shock Wembley Stadium after the home team had dominated the match.

- [A] Surrender
- [B] Authority
- [C] Control
- [D] Order

83. Read the following sentence and find out the antonym for the underlined word :

The tang of the ocean lingers on my lips as I experience this virtual flight, taking me from one coast to another.

- [A] Rudimentary
- [B] Secondary
- [C] Useful
- [D] Authentic

84. _____ is a pre-circulated document that outlines the topics to be discussed in a meeting, in sequential order.

- [A] Memo
- [B] Minutes
- [C] Agenda
- [D] Letter

85. Which of the following documents provides a formal summary of the key discussions and decisions from a meeting?

- [A] Agenda
- [B] Minutes
- [C] Memo
- [D] Meeting

86. Punctuate the given sentence :

I want said the girl a Barbie doll as present

- [A] "I want," said the girl, "a Barbie doll as a present."
- [B] I want said the girl, "a Barbie doll as present"
- [C] I want, said the girl, "a Barbie doll as present."
- [D] I want, said "the girl a Barbie doll as present!"

87. Choose the **correctly** punctuated version of the following sentence :

brazil japan and canada got together and went after italy

- [A] Brazil Japan and Canada got together and went after Italy.
- [B] Brazil, Japan and Canada got together. And went after Italy.
- [C] Brazil, Japan and Canada got together and went, after Italy.
- [D] Brazil, Japan, and Canada got together and went after Italy.

88. What is a common cause of miscommunication between a sender and a receiver?

- [A] Communication
- [B] Barriers
- [C] Listening
- [D] Information

89. Fill in the blank with the most suitable simple present verb :

A chef _____ meals.

- [A] cooked
- [B] cooks
- [C] will cook
- [D] would cook

90. Fill in the blank with suitable present continuous tense :

Anita _____ vegetable biryani for us and she is expecting us for dinner at eight.

- [A] cook
- [B] is cooking
- [C] cooking
- [D] cooked



91. Choose the word that has a similar meaning to 'abstain'.

- [A] Refrain
- [B] Ingest
- [C] Take in
- [D] Consume

92. Choose the **correct** sentence.

- [A] Aditya work too much
- [B] Aditya works too much
- [C] Aditya working too much
- [D] Aditya worked too much every day

93. Identify the preposition from the given sentence :

We first went to the market to buy a few groceries.

- [A] to
- [B] buy
- [C] few things
- [D] first



94. Fill in the verb in bracket in present perfect tense :

The travellers _____ a flight to Berlin.
(to book)

- [A] has book
- [B] have booking
- [C] have booked
- [D] has booking

95. Find out the synonym for the underlined word :

Japan successfully launched the high-tech climate satellite Himawari-9 into geostationary orbit in March 2022.

- [A] Abolish
- [B] Initiate
- [C] Deviate
- [D] Agree

96. Fill in the blank with **correct** option :

Every student _____ in the seminar today.

- [A] are present
- [B] is present
- [C] have present
- [D] had present

97. Choose the **correct** sentence.

- [A] My uncle and aunt lives in a big apartment
- [B] My uncle and aunt living in a big apartment
- [C] My uncle and aunt live in a big apartment
- [D] My uncle and aunt lived in a big apartment every day

98. Write question in the past perfect continuous tense :

Raju/play cricket

- [A] Had Raju been playing cricket?
- [B] Is Raju playing cricket?
- [C] Raju is not playing cricket.
- [D] Whether Raju is playing cricket?

99. What is the past participle of may?

- [A] May
- [B] May be
- [C] Might
- [D] Might be

100. Fill in the blank with suitable past continuous tense :

The policeman _____ the buses past the crosswalk when a young boy ran into the road. (guide)

- [A] guided
- [B] will guide
- [C] guides
- [D] was guiding

101. Who among the following is the constitutional head of the State of Arunachal Pradesh?

- [A] The Chief Secretary
- [B] The Governor
- [C] The Chief Minister
- [D] The Speaker of Legislative Assembly

102. The Chief Minister of Arunachal Pradesh is appointed by

- [A] The Governor
- [B] The President of India
- [C] The Chief Secretary
- [D] The Speaker



103. Who among the following allocates business among different Ministers in the State Government?

- [A] The Chief Minister
- [B] The Governor on advice of Chief Minister
- [C] The Chief Secretary
- [D] The Cabinet Secretary

104. The Governor acts on the aid and advice of

- [A] The Chief Secretary
- [B] The Council of Ministers headed by Chief Minister
- [C] The Legislative Assembly
- [D] The President of India

105. As per the Arunachal Pradesh Secretariat Manual, important policy matters are placed before

- [A] The Departmental Secretary
- [B] The Chief Minister only
- [C] The Council of Ministers
- [D] The Governor directly

106. The head of the Secretariat administration is the

- [A] Governor
- [B] Chief Secretary
- [C] Secretary (Administrative Reforms)
- [D] Chief Minister

107. Each department in the Secretariat is headed by a

- [A] Deputy Secretary
- [B] Section Officer
- [C] Secretary to the Government
- [D] Secretary to the Department

108. Who among the following is responsible for assisting the Secretary in policy matters?

- [A] The Under Secretary
- [B] The Deputy Secretary/Joint Secretary
- [C] The Section Officer
- [D] The Office Superintendent

109. Who among the following is responsible for the custody of all official records and files in a Section?

- [A] The Assistant
- [B] The Section Officer
- [C] The Under Secretary
- [D] The Office Superintendent

110. The Assistant (or dealing hand) in the Secretariat is responsible for

- [A] framing Government policies
- [B] recording minutes of Cabinet meetings
- [C] maintaining files, preparing drafts and putting up cases
- [D] supervising the Secretariat as a whole

111. The Administrative Reforms Department in the Secretariat deals mainly with

- [A] recruitment of officers
- [B] improvement of office procedure and efficiency
- [C] law and order
- [D] economic planning

112. Who among the following officers is primarily responsible for ensuring timely disposal of cases in a Section?

- [A] The Assistant
- [B] The Section Officer
- [C] The Under Secretary
- [D] The Deputy Secretary

113. The Secretariat Manual of Office Procedure mainly prescribes

- [A] financial rules of the State
- [B] recruitment rules of Secretariat staff
- [C] standard procedures for office work, file movement, noting and drafting
- [D] election procedures

114. 'DAK' refers to

- [A] drafts and approvals kept in file
- [B] incoming and outgoing official communications
- [C] only postal correspondence
- [D] only electronic mails

115. Who among the following opens DAK received in cover addressed by name to an officer?

- [A] The Central Registry Clerk
- [B] The Officer
- [C] The Section Officer
- [D] The Officer's Private Secretary

116. Acknowledgement of DAK, when necessary, should be sent

- [A] within 48 hours
- [B] within 7 days
- [C] as soon as it is received
- [D] at Officer's discretion



117. Who among the following generally records the first note on a case file?

- [A] The Under Secretary
- [B] The Section Officer
- [C] The Dealing Assistant
- [D] The Deputy Secretary

118. Notes should be written on

- [A] the margins of the letter received
- [B] ordinary A4 paper
- [C] file noting sheets with proper numbering
- [D] back of the draft

119. If the matter is urgent and personal attention of another officer is desired, then the communication is made through

- [A] Demi-Official (D.O.) letter
- [B] Office Order
- [C] circular
- [D] telegram

120. The movement of files within the Section is recorded in

- [A] File Register
- [B] Movement Register
- [C] Guard File
- [D] Index Register

121. Which form of communication is used for issuing instructions meant for internal administration e.g. 'grant of regular leave/distribution of work among officers or sections'?

- [A] Notification
- [B] Office Order
- [C] Circular
- [D] DO Letter

122. Which among the following is **not** a valid means of signature on a correspondence issued from the Government?

- [A] e-Sign
- [B] Printed name of signatory
- [C] Digital signature
- [D] Signature in ink

123. Before destroying any record, the Section must obtain approval from

- [A] Stenographer
- [B] Record Keeper only
- [C] Head of the Department/Competent Authority
- [D] Dispatch Clerk

124. The 'Suit Register' is maintained in each

- [A] department
- [B] section
- [C] office of the Chief Secretary
- [D] directorate only



125. Among the following, the responsibility for checking delays in disposal of cases rests primarily with the

- [A] Assistant
- [B] Section Officer
- [C] Under Secretary/Deputy Secretary
- [D] Stenographer

126. Starred question is

- [A] assembly question to be answered essentially by the Chief Minister
- [B] parliament question put up by a celebrity Member of Parliament
- [C] question that has to be answered orally and can have supplementary questions
- [D] oral question by a Member of Parliament which cannot have supplementary questions

127. One of the most effective tools for detecting administrative inefficiency is

- [A] reward
- [B] inspection
- [C] transfer
- [D] budget cut

128. Departmental inspections are periodically conducted by

- [A] only Section Officer
- [B] only Record Keeper
- [C] Deputy Secretary/Under Secretary/Section Officer
- [D] only Deputy Secretary or Higher Officer

129. After an inspection, the Inspecting Officer must prepare

- [A] a summary note for record
- [B] a detailed inspection report
- [C] a letter to the Governor
- [D] a confidential memo to subordinates

130. A 'Part File' is

- [A] a file opened when the main file has too many pages
- [B] a file opened when the main file is lost
- [C] a file opened when main file is not available temporarily
- [D] a file opened with a new file number when the main file is not available temporarily

131. An official letter is generally used for communication between

- [A] Government officers and private individuals
- [B] officers of different departments or with subordinate offices for official purposes
- [C] ministers and MLAs
- [D] officers within the same section

132. An Office Memorandum (O.M.) is used when

- [A] the communication is informal and personal
- [B] communication is within the same department or between departments in the same Government
- [C] addressed to the public
- [D] issuing a press note

133. A circular is used when

- [A] communicating with one person only
- [B] issuing instructions to multiple offices or officers on the same subject
- [C] reporting confidential matters
- [D] writing to the Governor

134. Which department in the Secretariat coordinates all Legislative Assembly matters?

- [A] Department of Parliamentary Affairs
- [B] Department of Administrative Reforms
- [C] Chief Secretary's Office
- [D] Home Department

135. Questions in the Legislative Assembly are which of the following main types?

- [A] Starred and unstarred
- [B] Ordinary and special
- [C] Main and subsidiary
- [D] Policy and administrative

136. Which of the following is **not** among primary responsibilities of Private Secretary?

- [A] Keeping reference books
- [B] Managing personal engagements
- [C] Maintaining engagement calendar
- [D] Preparing file for meetings

137. The ultimate purpose of Assembly and Parliamentary questions is to ensure

- [A] political debate
- [B] transparency and accountability of the Executive to the Legislature
- [C] administrative delays
- [D] media publicity

138. The main objective of e-Governance is

- [A] to computerize only high-level offices
- [B] to use ICT for efficient, transparent and accountable governance
- [C] to replace officials with computers
- [D] to privatize Government functions

139. 'TOC' in an e-File refers to

- [A] correspondences
- [B] drafts
- [C] lists showing file movement
- [D] record of edits



140. The term 'e-File' in e-Office corresponds to which traditional item?

- [A] DAK register
- [B] Manual paper file
- [C] Telephone directory
- [D] Dispatch register

141. Who is known as the Father of the Indian Constitution?

- [A] Rajendra Prasad
- [B] B. R. Ambedkar
- [C] Jawaharlal Nehru
- [D] B. N. Rau



142. Which of the following countries won the first-ever FIFA World Cup in 1930?

- [A] Brazil
- [B] Uruguay
- [C] Argentina
- [D] Italy

143. Which of the following Articles of the Indian Constitution provides special status to Arunachal Pradesh?

- [A] Article 370
- [B] Article 371H
- [C] Article 371G
- [D] Article 375

144. Which organ of the Government is known as the 'Guardian of the Constitution'?

- [A] Parliament
- [B] Executive
- [C] Judiciary
- [D] Election Commission

145. In which year was the Right to Information Act enacted?

- [A] 2002
- [B] 2005
- [C] 2008
- [D] 2010

146. The Lok Sabha can have a maximum of

- [A] 552 members
- [B] 500 members
- [C] 600 members
- [D] 550 members

147. The Planning Commission of India was replaced by the

- [A] NITI Aayog
- [B] Finance Commission
- [C] Economic Advisory Council
- [D] Development Council

148. In which year was the Reserve Bank of India nationalized?

- [A] 1935
- [B] 1949
- [C] 1951
- [D] 1960

149. Inflation refers to

- [A] increase in income
- [B] decrease in price level
- [C] continuous rise in the general price level
- [D] reduction in money supply

150. Who is known as the Father of the Green Revolution in India?

- [A] Norman Borlaug
- [B] M. S. Swaminathan
- [C] C. Subramaniam
- [D] Dilbagh Singh Athwal

151. The 'Human Development Index' (HDI) was first introduced by

- [A] Mahbub-ul-Haq and Amartya Sen
- [B] John Maynard Keynes
- [C] Milton Friedman
- [D] Paul Krugman

152. Arunachal Pradesh was granted full statehood in

- [A] 1972
- [B] 1975
- [C] 1987
- [D] 1992

153. Which river(s) flow(s) through Arunachal Pradesh?

- [A] Teesta
- [B] Siang
- [C] Subansiri
- [D] Both [B] and [C]



154. Which terror attack was related to Operation Sindoor?

- [A] Uri attack
- [B] Pulwama attack
- [C] Mumbai attack
- [D] Pahalgam attack

155. Which place in India is famous for the traditional art of embroidery 'Chikankari'?

- [A] Lucknow
- [B] Hyderabad
- [C] Ahmedabad
- [D] Kolkata

156. Arunachal Pradesh shares its international border with which country?

- [A] Nepal
- [B] Bhutan
- [C] China
- [D] Both [B] and [C]

157. D. Gukesh defeated which former World Chess Champion at Norway Chess 2025?

- [A] Vladimir Kramnik
- [B] Magnus Carlsen
- [C] Viswanathan Anand
- [D] Fabiano Caruana



158. Which of the following vitamins is produced in the skin when exposed to sunlight?

- [A] Vitamin A
- [B] Vitamin B
- [C] Vitamin C
- [D] Vitamin D

159. Which of the following gases forms the major component of the Earth's atmosphere?

- [A] Carbon dioxide
- [B] Nitrogen
- [C] Oxygen
- [D] Argon

160. Which of the following phenomenon converts light energy into chemical energy?

- [A] Respiration
- [B] Fermentation
- [C] Photosynthesis
- [D] Transpiration

161. Which of the following is a noble gas?

- [A] Oxygen
- [B] Nitrogen
- [C] Argon
- [D] Hydrogen

162. Which of the following is the chemical name of table salt?

- [A] Calcium chloride
- [B] Hydrogen chloride
- [C] Sodium chloride
- [D] Potassium chloride

163. The Constitution of India came into force on

- [A] 26th January, 1947
- [B] 26th January, 1950
- [C] 15th August, 1947
- [D] 26th November, 1949

164. Who discovered Penicillin?

- [A] Alexander Fleming
- [B] Louis Pasteur
- [C] Edward Jenner
- [D] J. J. Thomson

165. The Sangeet Natak Akademi promotes

- [A] painting
- [B] music, dance and theatre
- [C] literature
- [D] architecture

166. Who among the following is the first Lieutenant Governor of Arunachal Pradesh?

- [A] Loknath Mishra
- [B] H. S. Dubey
- [C] K. A. A. Raja
- [D] R. N. Haldipur



167. The Odissi dance originated from

- [A] Odisha
- [B] Bihar
- [C] West Bengal
- [D] Assam

168. Which country won the ICC Women's Cricket World Cup 2025?

- [A] Australia
- [B] England
- [C] India
- [D] South Africa

169. Who presides over the Rajya Sabha?

- [A] The President of India
- [B] The Prime Minister of India
- [C] The Vice President of India
- [D] The Speaker of the Lok Sabha

170. Who is the Ex-Officio Chairman of the NITI Aayog?

- [A] The Vice President of India
- [B] The Prime Minister of India
- [C] The Finance Minister of India
- [D] The President of India

171. Which of the following taxes is imposed on imports or exports of commodities?

- [A] Income tax
- [B] Customs duty
- [C] Service tax
- [D] Excise duty

172. The Losar festival marks the celebration of

- [A] harvest festival of Punjab
- [B] Tibetan New Year
- [C] festival of lights in India
- [D] spring festival of West Bengal

173. The unit of electrical resistance is

- [A] ampere
- [B] volt
- [C] ohm
- [D] watt

174. The scientific study of earthquakes is called

- [A] seismology
- [B] geology
- [C] geography
- [D] anthropology

175. The largest desert in the world is

- [A] Thar
- [B] Gobi
- [C] Sahara
- [D] Kalahari

176. The Nobel Prize is **not** awarded for

- [A] Physics
- [B] Chemistry
- [C] Mathematics
- [D] Literature

177. The National Science Day in India is observed on

- [A] 8th March
- [B] 20th February
- [C] 28th February
- [D] 18th February

178. Who was the first woman Governor of an Indian State?

- [A] Sarojini Naidu
- [B] Vijaya Lakshmi Pandit
- [C] Indira Gandhi
- [D] Sucheta Kripalani

179. The currency of Bhutan is

- [A] Rupee
- [B] Ngultrum
- [C] Taka
- [D] Baht

180. Sardar Sarovar Dam is built on the river

- [A] Narmada
- [B] Godavari
- [C] Ganga
- [D] Mahanadi

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1. FR 10 states that a medical certificate of health is required for appointment to a post in Government service, **except** in which situation?

- [A] For temporary appointments
- [B] For re-employment after a short break
- [C] Unless provided by the rule itself
- [D] None of the above

2. The Fundamental Rules have been in force since

- [A] 1st July, 1964
- [B] 1st April, 1972
- [C] 1st January, 1922
- [D] 1st December, 1965



3. Which Rule states that a Government servant's whole time is at the disposal of the Government?

- [A] FR 11
- [B] FR 12
- [C] FR 10
- [D] FR 15

4. A tenure post means

- [A] a permanent post which a Government servant may not hold for more than a limited period
- [B] a post transferred from one department to another for a period of not more than 3 years
- [C] posts occupied for a period of 10 years or above
- [D] a temporary post which is held for a limited period

5. What is the primary purpose of granting Special Pay to a Government servant?

- [A] To compensate for the specially arduous nature of duties
- [B] To provide a specific addition to work or responsibility
- [C] For deputation or duty allowance
- [D] All of the above

6. FR 49 empowers the Central Government to do what?

- [A] Appoint a Government servant to officiate in one or more other independent posts at one time
- [B] Grant special pay for arduous duties
- [C] Allow a Government servant to be on leave outside India
- [D] None of the above

7. Which Rule deals with the pay fixation on promotion or appointment to a post?

- [A] FR 22
- [B] FR 23
- [C] FR 24
- [D] FR 25

8. What does 'Foreign Service' mean in the context of Government rules?

- [A] Service in any foreign organization
- [B] Service in the Indian Missions abroad
- [C] Deputation to a service paid from a foreign Government's estimates
- [D] Service in a foreign country

9. What is the effect of 'Break in Service' on a Government servant?

- [A] It only affects their pay and allowances
- [B] It only affects their pension
- [C] It affects all aspects, including pay, allowances and continuity of service
- [D] It has no effect on service-related benefits

10. Which Rule specifies the conditions under which a Government servant can be transferred to another post?

- [A] FR 16
- [B] FR 17
- [C] FR 14
- [D] FR 15

11. Advance from GPF **cannot** be obtained for the purpose of

- [A] marriage
- [B] legal proceedings
- [C] pilgrimage
- [D] foreign travels

12. What is the maximum age for a dependent child to be considered for medical facilities under CGHS?

- [A] 21 years
- [B] 25 years
- [C] 18 years
- [D] 30 years

13. Duty includes the period of

- [A] training
- [B] unauthorised leave
- [C] service not verified
- [D] break in service



14. Foreign service means service in which a Government servant receives his pay with the sanction of the Government from

- [A] the Consolidated Fund of India
- [B] the Consolidated Fund of a State
- [C] the Consolidated Fund of a Union Territory
- [D] any source other than the above

15. What is the maximum period of retention of lien when appointed to another Central Government Office/ State Government in the normal course?

- [A] 4 years
- [B] 2 years
- [C] 5 years
- [D] 6 years

16. A post carrying definite rate of pay sanctioned for a limited period is a/an

- [A] permanent post
- [B] temporary post
- [C] ex-cadre post
- [D] tenure post

17. Indicate the Rule under which a Government servant may be required to subscribe to a Provident Fund.

- [A] FR 14 - B
- [B] FR-16
- [C] FR-14A
- [D] FR 11

18. Who is authorized to grant advance increment?

- [A] Authorities competent to create a post (Permanent/Temporary)
- [B] Head of the Office
- [C] Head of the Department
- [D] Finance Secretary

19. Which Fundamental Rule imposes a restriction on a Government servant, whose duties involve carrying out scientific or technical research and applying for a patent for an invention made by him?

- [A] FR 48
- [B] FR 48-A
- [C] FR 49
- [D] FR 50

20. Will the period of deputation out of India count for increment?

- [A] Counts for increment
- [B] Not counted for increment
- [C] Period of deputation within India will only count for increment
- [D] Counts for increment subject to special sanction of the President

21. Which Rule of GFR 2017 lays down the principle that an officer should exercise the same vigilance in respect of expenditure from public money as a person of ordinary prudence would exercise with his own money?

- [A] Rule 20
- [B] Rule 21
- [C] Rule 22
- [D] Rule 23

22. As per GFR 2017, all moneys received by or on behalf of the Government are to be brought into the Government Account without delay. Which Rule states this?

- [A] Rule 5
- [B] Rule 7
- [C] Rule 10
- [D] Rule 13

23. Under which Rule of GFR 2017 is the procurement of goods and services through the Government e-Marketplace (GeM) mandatory?

- [A] Rule 145
- [B] Rule 147
- [C] Rule 149
- [D] Rule 151



24. Which Rule of GFR 2017 states the provision for the purchase of goods up to a certain value without inviting quotations?

- [A] Rule 150
- [B] Rule 154
- [C] Rule 156
- [D] Rule 158



25. According to GFR 2017, what is the maximum value of goods that can be purchased without inviting quotations on the basis of a certificate by the competent authority?

- [A] ₹ 25,000
- [B] ₹ 30,000
- [C] ₹ 50,000
- [D] ₹ 1,00,000

26. Which Chapter of GFR 2017 discusses the 'General System of Financial Management'?

- [A] Chapter 1
- [B] Chapter 2
- [C] Chapter 3
- [D] Chapter 4

27. What is ordinarily the minimum time to be allowed for submission of bids from domestic bidders in an Advertised Tender Enquiry as per GFR 2017 Rule 161?

- [A] Two weeks
- [B] Three weeks
- [C] Four weeks
- [D] Six weeks

28. Under Article 284 of the Constitution, all moneys received by or deposited with any officer employed in connection with the affairs of the Union, other than revenues, shall be paid into which account?

- [A] Public account
- [B] Consolidated fund
- [C] Contingency fund
- [D] Private account

29. Which of the following is **not** a standard of financial propriety mentioned in the General Financial Rules?

- [A] Spending money with the same vigilance as one would with their own money
- [B] Spending money on a purpose for which it is not sanctioned
- [C] Ensuring that the expenditure is made in the public interest
- [D] Taking all possible steps to ensure that the money is spent in the most economical manner

30. According to GFR 2017, what is the definition of a 'Financial Year'?

- [A] 1st January to 31st December
- [B] 1st April to 31st March
- [C] 1st July to 30th June
- [D] It is determined by the Ministry of Finance

31. What is the primary purpose of the Delegation of Financial Power Rules?

- [A] To increase the financial power of the Head of Department
- [B] To centralize all financial decisions in one authority
- [C] To delegate financial powers to subordinate authorities within limits
- [D] To remove all financial restrictions on Government expenditure

32. According to the DFPR, what power can a Department of the Central Government confer upon a subordinate authority?

- [A] Powers exceeding those vested in the Department
- [B] Powers not exceeding those vested in the Department
- [C] Powers to create new financial rules
- [D] All financial powers, with no limitations

33. Which of the following is considered a key element of effective delegation?

- [A] Retaining full control and accountability
- [B] Distributing authority and responsibility
- [C] Limiting communication to avoid confusion
- [D] Assigning work based on seniority rather than skill

34. Under the DFPR, what does 'Appropriation' mean?

- [A] A budget allocation for unexpected expenditure
- [B] The assignment of funds to meet specified expenditures
- [C] The process of re-allocating funds between different departments
- [D] The process of writing off a financial loss

35. What does a register of contingent expenditure help to ensure?

- [A] All financial transactions are recorded
- [B] Proper tracking and control of miscellaneous office expenses
- [C] No expenditure exceeds the budget
- [D] All of the above

36. What is the full form of CPPP (156 (1) of GFR)?

- [A] Central Purchase Power Protocol
- [B] Central Public Procurement Portal
- [C] Central Purchase Procedure and Protocol
- [D] Central Public Procurement Process

37. Which of the following statements is **correct** regarding 'Residuary powers' under the DFPR?

- [A] They allow for any expenditure to be incurred
- [B] They grant powers not specifically covered by other rules
- [C] They are powers to be exercised only by the President
- [D] They are powers to relax specific financial rules

38. What are the components of a two-bid system?

- [A] Dynamic bid and Static bid
- [B] Quality bid and Costing bid
- [C] Online bid and Physical bid
- [D] Technical bid and Financial bid

39. Who is a 'Head of Office' for the purpose of the DFPR?

- [A] Any officer in the office
- [B] A gazetted officer declared as such under a specific rule
- [C] The most senior officer in the department
- [D] An officer from another department

40. The power to write off a loss is a specific power provided under the DFPR to which of the following?

- [A] The Head of the Department only
- [B] The Head of the Office
- [C] Subordinate Authorities
- [D] Both [B] and [C] depending on the limits

41. What is the primary purpose of 'Appropriation and Re-appropriation' as per the DFPR?

- [A] To create new budgets for every expenditure
- [B] To allocate funds and to re-allocate them as needed within the budget
- [C] To ensure that no funds are carried forward to the next financial year
- [D] To approve all expenditures by the President

42. Which of the following can be a reason for a Head of Department to delegate powers?

- [A] To free themselves to focus on higher-level strategic tasks
- [B] To make decisions more efficiently
- [C] To develop the capabilities of subordinate staff
- [D] All of the above



43. What does QCBS stand for?

- [A] Quality Contract Bid Selection
- [B] Quantity Conscious Bid Selection
- [C] Quality and Cost Based Selection
- [D] None of the above

44. Under the CCS (CCA) Rules, 1965, Government posts are classified into how many groups?

- [A] 3
- [B] 4
- [C] 5
- [D] 6

45. Which of the following is a major penalty under the CCS (CCA) Rules?

- [A] Censure
- [B] Withholding of increments
- [C] Removal from service
- [D] Withholding of promotion

46. The CCS (CCA) Rules are also known as the

- [A] Conduct Rules
- [B] Leave Rules
- [C] Classification, Control and Appeal Rules
- [D] Pension Rules

47. Which of the following is **not** a minor penalty?

- [A] Censure
- [B] Withholding of increments
- [C] Reduction to lower stage in time scale of pay
- [D] Recovery from pay

48. Which Rule provides that a Government servant must maintain absolute integrity and devotion to duty?

- [A] Rule 11 of CCS (CCA) Rules
- [B] Rule 3(1) of CCS (Conduct) Rules, 1964
- [C] Rule 5(1) of CCS (Conduct) Rules, 1964
- [D] Rule 14(8)(a) of CCS (CCA) Rules

49. What is the typical timeframe for a Government servant to appeal against an order imposing a penalty?

- [A] 15 days
- [B] 30 days
- [C] 45 days
- [D] 90 days



50. What is the time limit for submission of LTC claim when advance is **not** drawn?

- [A] Within 30 days
- [B] Within 90 days
- [C] Within 60 days
- [D] Within 200 days

51. Which of the following is a ground for appeal against a disciplinary order?

- [A] The disciplinary authority was not appointed by the President
- [B] The order is in contravention of any law or rule
- [C] The penalty is too harsh
- [D] The Government servant was a member of a political party

52. Rule 11 of the CCS (CCA) Rules specifies the penalties that can be imposed on a Government servant. These are broadly classified as

- [A] minor and major
- [B] mild and severe
- [C] temporary and permanent
- [D] administrative and judicial

53. Can a Government servant be demoted in rank for misconduct under the CCS (CCA) Rules?

- [A] No
- [B] Yes, as a major penalty
- [C] Yes, as a minor penalty
- [D] Only if the misconduct is very serious

54. Which of the following is **not** a minor penalty under the CCS (CCA) Rules?

- [A] Censure
- [B] Withholding of increments
- [C] Recovery from pay
- [D] Compulsory retirement

55. What is the role of the 'Disciplinary Authority' under the CCS (CCA) Rules?

- [A] To hear appeals
- [B] To conduct the disciplinary proceedings and impose penalties
- [C] To provide legal assistance to the Government servant
- [D] To classify the posts

56. What is the purpose of an 'Appeal' under the CCS (CCA) Rules?

- [A] To review the findings of the inquiry
- [B] To allow the Government servant to have a second chance to present his/her case
- [C] To seek clemency from the President
- [D] All of the above

57. The CCS (Conduct) Rules, 1964, came into force in which year?

- [A] 1963
- [B] 1964
- [C] 1965
- [D] 1966

58. Which of the following is a fundamental duty of a Government servant according to the rules?

- [A] Always maintain absolute integrity and devotion to duty
- [B] Maintain professional skills
- [C] Always follow instructions from their superiors
- [D] Be prompt and courteous

59. The pay of a Government servant whose promotion or appointment to a post is found to be or has been erroneous shall be regulated under

- [A] FR 22
- [B] FR 31-A
- [C] FR 33
- [D] FR 42-A



60. Rule 3-A of the CCS (Conduct) Rules emphasizes which aspect of a Government servant's conduct?

- [A] Observance of promptness and courtesy
- [B] Financial prudence
- [C] Professional development
- [D] Family welfare



61. Prohibition of sexual harassment of working women is defined in which part of the CCS (Conduct) Rules?

- [A] Section 3-B
- [B] Section 3-C
- [C] Section 3-A
- [D] Section 4

62. Which Rule prohibits bringing or attempting to bring any political or other outside influence to bear upon any superior authority?

- [A] Rule 10
- [B] Rule 20
- [C] Rule 21
- [D] Rule 22

63. A Government servant requires prior sanction to participate in what kind of activities?

- [A] Attending a Government seminar
- [B] Engaging in any trade or business
- [C] Joining a social club
- [D] Taking a private vacation

64. Which of the following is **not** an example of sexual harassment?

- [A] Derogatory remarks about appearance
- [B] Unwelcome touching or physical contact
- [C] Providing constructive feedback
- [D] Displaying pornographic material

65. What does Rule 12 of the CCS (Conduct) Rules, 1964, prohibit without prior sanction from the competent authority?

- [A] Requesting a promotion
- [B] Accepting a loan from a private individual
- [C] Accepting a gift from a foreign dignitary
- [D] Asking for or accepting contributions to any fund

66. A Government servant **cannot** join an association if

- [A] it is a private club
- [B] its objects are prejudicial to the interests of the sovereignty and integrity of India or public order or morality
- [C] it is a professional association
- [D] it holds regular meetings

67. For the purpose of the CCS (Conduct) Rules, 'Government' generally refers to

- [A] the Central Government
- [B] the State Government
- [C] the Central or the State Governments
- [D] any Government Body

68. Which Rule states that a Government servant must report the acquisition or disposal of immovable property above a certain limit?

- [A] Rule 17
- [B] Rule 18
- [C] Rule 19
- [D] Rule 20

69. What is the maximum number of days of Earned Leave (EL) that can be accumulated?

- [A] 180 days
- [B] 300 days
- [C] 240 days
- [D] 360 days

70. What is the maximum number of days of Earned Leave (EL) that can be granted at a time?

- [A] 120 days
- [B] 150 days
- [C] 180 days
- [D] 300 days

71. When is Earned Leave (EL) credited to a Government servant's leave account?

- [A] At the beginning of each year
- [B] At the beginning of each half-year
- [C] At the end of each half-year
- [D] 1st January and 1st July every year

72. Casual Leave (CL) can be combined with which of the following other types of leave?

- [A] Earned Leave (EL)
- [B] Half-Pay Leave (HPL)
- [C] Sick Leave (SL)
- [D] No other leave can be combined

73. What is the maximum number of 'Restricted Holidays' that can be availed in a calendar year?

- [A] 4 days
- [B] 3 days
- [C] 5 days
- [D] 2 days

74. Willful absence from duty is treated as *dies non* for the purpose of

- [A] increment
- [B] pension
- [C] leave
- [D] All of the above

75. What is the period of law of limitation restricting payment of arrears of subsistence allowance?

- [A] 5 years
- [B] 3 years
- [C] 2 years
- [D] 6 years

76. How is pension contribution calculated and which statement given below defines it?

- [A] Group of service to which the Government servant belongs
- [B] The length of service of the Government servant
- [C] Basic Pay of the post held
- [D] All of the above

77. Which Rule of GFR deals with the time-barred claim of Government servants?

- [A] Rule 296
- [B] Rule 299
- [C] Rule 298
- [D] Rule 201(1)



78. Which periods will be taken into account for computing length of service for calculation of pension contribution?

- [A] Leave without pay
- [B] Overstayal of leave
- [C] Joining time
- [D] All of the above

79. How will rounding off of foreign service contribution be made?

- [A] Nearest rupee
- [B] Next higher rupee
- [C] Nearest paise
- [D] Fraction of a rupee will be ignored

80. What is the percentage rate of leave salary contribution in respect of all classes of Government servants?

- [A] 10% of pay drawn in foreign service
- [B] 15% of pay drawn in foreign service
- [C] 20% of pay drawn in foreign service
- [D] 11% of pay drawn in foreign service

81. When is the pension contribution and leave salary contribution paid to the parent department by the foreign employer?

- [A] Within 30 days from the end of the financial year
- [B] Within 15 days from the end of the financial year
- [C] Within 45 days from the end of the financial year
- [D] Within 20 days from the end of the financial year

82. What are the allowances admissible with the mutual consent of the lending and borrowing organization?

- [A] HRA/ Transport Allowance
- [B] TA
- [C] CEA/LTC
- [D] All of the above

83. Whose approval is necessary for relaxing the mandatory cooling off period after every period of deputation?

- [A] Minister in charge of the cadre controlling authority of the officer
- [B] Lending Authority
- [C] Borrowing Authority
- [D] Department of Personnel and Training

84. A Government servant was transferred from station 'A' and relieved on 5.7.2025 afternoon to join station 'B'. Distance from station 'A' to station 'B' is 550 kms involving 250 kms of continuous road travel. When can he join station 'B' after availing his eligible joining time?

- [A] 16.7.2025
- [B] 15.7.2025
- [C] 17.7.2025
- [D] 14.7.2025

85. A Government servant is deemed to have been placed under suspension, if he is detained in custody for a period exceeding

- [A] 24 hours
- [B] 12 hours
- [C] 48 hours
- [D] 6 hours



86. Who will evaluate the technical bids?

- [A] Financial Advisor
[B] Technical Team
[C] Consultancy Evaluation Committee
[D] Head of Office

87. How is the advance, except miscellaneous advances, rounded-off after the same is determined?

- [A] Nearest multiple of ₹ 50
[B] Nearest multiple of ₹ 100
[C] Nearest multiple of ₹ 500
[D] No rounding-off

88. What is the minimum period for grant of second or subsequent Computer Advance?

- [A] 2 years
[B] 3 years
[C] 4 years
[D] 5 years

89. Censure means

- [A] a formal punishment
[B] imposition of penalty
[C] a record of adverse entry in the confidential record
[D] All of the above

90. Match the following from **Column—A** to **Column—B**:

Column—A

Column—B

- (a) Delinquent Official (i) An officer appointed to hold the enquiry independently in a disciplinary proceeding
(b) Disciplinary Authority (ii) Appointing Authority/Punishing Authority
(c) Inquiry Officer (iii) Government servant charged with misconduct
(d) Appellate Authority (iv) An Authority considering an appeal against an order imposing any of the penalty

(a) (b) (c) (d)

[A] (iii) (ii) (i) (iv)

[B] (iv) (ii) (iii) (i)

[C] (i) (iii) (iv) (ii)

[D] (iii) (iv) (i) (ii)

91. In major penalty proceedings, inquiry is conducted by

- [A] Disciplinary Authority
[B] Inquiry Officer
[C] Complainant
[D] Appellate Authority

92. An employee holds lien on a post

- [A] while on foreign service
[B] during joining time on transfer to other post
[C] while under suspension
[D] All of the above

93. Any Government servant may give evidence in any judicial enquiry as per Rule _____ of CCS (Conduct) Rules.

- [A] 6
- [B] 4 (i)
- [C] 10
- [D] 8

94. Who is the Prescribed Authority with respect to class-I officers, to order for a full and complete statement regarding acquired movable and immovable property?

- [A] The Government
- [B] Head of Department
- [C] Head of Office
- [D] The Comptroller and Auditor General (CAG)

95. Whether witness produced by the Government servant is liable to be examined, cross-examined or re-examined by the Inquiry Authority?

- [A] According to the provisions applicable to the witness for the Disciplinary Authority
- [B] They are allowed to be cross-examined
- [C] Re-examination can be done
- [D] It is not allowed in any proviso

96. What is the period of limitation of appeals?

- [A] 60 days
- [B] 45 days
- [C] 90 days
- [D] 30 days



97. Under which Act does a Government servant communicate official information in performance of his duties?

- [A] The Evidence Act
- [B] The Copyright Act, 1914
- [C] The Right to Information Act, 2005
- [D] The Contract Act

98. What action should be taken against a Government servant for subletting of Government accommodation?

- [A] No action necessary
- [B] Damage licence fee to be recovered
- [C] To initiate disciplinary action under Rule 14 of CCS (CCA) Rules
- [D] Warning to be issued

99. Is it necessary for a Government servant to get previous sanction for contesting/canvassing in elections to sports bodies?

- [A] Previous sanction not necessary
- [B] Previous sanction must
- [C] Oral intimation to be given
- [D] Previous sanction optional

100. Can permission be granted to enroll with the Bar Association to a Government servant having legal qualification?

- [A] Permission to enroll as an Advocate but not allowed to practice
- [B] Not permitted
- [C] He can enroll without permission
- [D] Permitted to enroll as an Advocate and engage himself in the legal profession

SPACE FOR ROUGH WORK





SPACE FOR ROUGH WORK



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LDCE/ASO/EXAM. 2025/130-**a**

16



DDD25/13(270) —





FINAL ANSWER KEY

ASO (LDCE)-2025

PAPER-I

(GENERAL ENGLISH, A.P. SECRETARIAT MANUAL OF OFFICE PROCEDURE DRAFTING & GENERAL KNOWLEDGE)

SET- A

Q NO.	ANS
1	B
2	C
3	B
4	A
5	C
6	B
7	C
8	B
9	B
10	C
11	D
12	C
13	A
14	B
15	A
16	B
17	C
18	B
19	B
20	B
21	A
22	B
23	B
24	B
25	C
26	B
27	B
28	B
29	A
30	C
31	C
32	A
33	B
34	C
35	B
36	A
37	B
38	A
39	D
40	A
41	C
42	B
43	B
44	C
45	C

Q NO.	ANS
46	A
47	A
48	D
49	B
50	C
51	B
52	B
53	A
54	A
55	D
56	C
57	A
58	C
59	B
60	B
61	B
62	C
63	C
64	B
65	C
66	C
67	C
68	B
69	A
70	D
71	A
72	D
73	D
74	B
75	C
76	C
77	D
78	C
79	C
80	C
81	C
82	A
83	D
84	C
85	B
86	A
87	D
88	B
89	B
90	B

Q NO.	ANS
91	A
92	B
93	A
94	C
95	B
96	B
97	C
98	A
99	C
100	D
101	B
102	A
103	B
104	B
105	C
106	B
107	C
108	B
109	B
110	C
111	B
112	B
113	C
114	B
115	B
116	C
117	C
118	C
119	A
120	B
121	B
122	B
123	C
124	B
125	B
126	C
127	B
128	C
129	B
130	C
131	B
132	B
133	B
134	A
135	A

Q NO.	ANS
136	B
137	B
138	B
139	A
140	B
141	B
142	B
143	B
144	C
145	B
146	D
147	A
148	B
149	C
150	B
151	A
152	C
153	D
154	D
155	A
156	D
157	B
158	D
159	B
160	C
161	C
162	C
163	B
164	A
165	B
166	C
167	A
168	C
169	C
170	B
171	B
172	B
173	C
174	A
175	C
176	C
177	C
178	A
179	B
180	A



FINAL ANSWER KEY

ASO (LDCE)-2025

PAPER-II

[PR & SR/ GFR/ CCS (CCA)]

SET- A

Q NO.	ANS
1	C
2	C
3	A
4	A
5	D
6	A
7	A
8	C
9	C
10	D
11	D
12	B
13	A
14	D
15	B
16	B
17	B
18	A
19	B
20	A
21	B
22	B
23	C
24	B
25	C

Q NO.	ANS
26	B
27	B
28	A
29	B
30	B
31	C
32	B
33	B
34	B
35	B
36	B
37	B
38	D
39	B
40	C
41	B
42	D
43	C
44	B
45	C
46	C
47	B
48	B
49	C
50	B

Q NO.	ANS
51	B
52	A
53	B
54	D
55	B
56	D
57	B
58	A
59	B
60	A
61	B
62	B
63	B
64	C
65	D
66	B
67	C
68	B
69	B
70	C
71	B/D
72	D
73	D
74	D
75	B

Q NO.	ANS
76	D
77	A
78	D
79	A
80	D
81	B
82	D
83	A
84	C
85	C
86	C
87	A
88	B
89	D
90	A
91	B
92	D
93	C
94	A
95	A
96	B
97	C
98	C
99	B
100	A

For Q. No. 71 marks to be awarded for marking either of the correct options.

P. Pringle
Secretary
Arunachal Pradesh
Public Service Commission
Itanagar